



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Job Title(s): **Power Scholars Intern**

POWER SCHOLARS ACADEMY™ PROGRAM

PSA is a successful summer learning program designed to halt summer learning loss and improve fall school readiness for low-income children in Title 1 schools and thereby enhancing overall youth development, academic performance, and graduation rates.

Join our Team

Do you believe that all children have extraordinary potential – that all children can be scholars? Do you want to work with educators who share your belief, and who are committed to delivering the best learning experiences possible for the scholars who need them most?

Power Scholars Academy is the place for you! Join Power Scholars Academy to teach, enrich, inspire, and transform children into scholars. Work with Power Scholars Academy and change the world, one scholar at a time.

Teach with Power Scholars Academy: We hire certified teachers to deliver our after school and summer curriculum or to lead enrichment programs during the summer.

Teach with Power Scholars Academy: We hire qualified educators, college-students, and community members to support classroom instruction and scholars' learning experiences.

Responsibilities

- Providing support to Association Program Lead(APL) in regards to preparation for Power Scholars Academy Program
- Supporting the Site Managers (SM) in their needs for preparation for Power Scholars Academy
- Office work; in regards to enrollment, application collection, mailing acceptance letters and answering messages/phone calls in regards to Power Scholars Academy
- Ordering and shopping for supplies in preparation for program
- Assisting in training and preparation for training all staff
- Processing and reviewing hiring paperwork for PSA staff
- Communicating with APL and SM on a daily basis in regards to progress of program implementation
- Soliciting funding from local businesses and community leaders to support PSA program
- Assisting in planning field trips and special events.

Qualifications

- Basic knowledge of Microsoft Office



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- Ability to provide and receive constructive feedback
- Commitment to teamwork and collaboration with diverse populations
- Outstanding verbal, written, and technological (computer/internet) skills.
- Ability to build relationships and influence scholars, staff, community members & families
- Excellent organizational and communication skills
- Committed to the goals of the program and approach
- Love and respect for children
- Evidence of efficacy and willingness to be a team player
- Belief and commitment to the Y's mission and values

Professional Growth

- Gain hands-on experience developing and implementing PSA program.
- Develop collaborative strategies.
- Engage in best practices to support achievement in under-resourced communities.
- Gain experience relationship building with scholars, staff professionals, and families.

Leadership Competencies:

MISSION ADVANCEMENT

- Values
- Community
- Volunteerism
- Philanthropy

COLLABORATION

- Inclusion
- Relationships
- Influence
- Communication
- Developing Others

OPERATIONAL EFFECTIVENESS

- Decision Making
- Innovation
- Project Management
- Finance
- Quality Results

PERSONAL GROWTH

- Self-Development
- Change Capacity
- Emotional Maturity
- Functional Expertise

General Information

This is a seasonal position (May 11th through July 3rd, 2020) and will not be eligible for benefits. 40 hours per week, Monday through Friday

Salary: \$ 11.00 per hour.

Contact:

Interested applicants should forward resume and cover letter to:
Jennifer Brennan, Wilkes-Barre Family YMCA, 40 West Northampton St., Wilkes-Barre PA 18701
Email: Jennifer.Brennan@WBYMCA.org Phone: 570-970-5041